

DELEGATED DECISIONS BY CABINET MEMBER FOR TRANSPORT MANAGEMENT

MINUTES of the meeting held on Thursday, 27 March 2025 commencing at 10.00 am and finishing at 12.40 pm

Present:

Voting Members: Councillor Andrew Gant – in the Chair

Other Members in Attendance: Councillor Susanna Pressel (Item 3)
Councillor John Howson (Item 3 & 5)
Councillor Brad Baines (Item 5)
Councillor Donna Ford (Item 6)
Councillor Les Sibley (Item 6)
Councillor Michael Waine (Item 6)

Officers: Jack Ahier (Senior Democratic Services Officer), Cathy Champion (Operations Manager – Civil Enforcement), Paul Fermer (Director of Environment and Highways), Dave Harrison (Team Leader – Public Transport), Anthony Kirkwood (Vision Zero Team Leader), Julian Richardson (Senior Engineer – Central), Lee Turner (Team Leader – Traffic and Road Safety), James Wright (Senior Officer – Traffic and Road Safety).

Agenda Item	Officer Attending
5	Paul Fermer (Director of Environment and Highways), Dave Harrison (Team Leader – Public Transport).
6	Paul Fermer (Director of Environment and Highways), Anthony Kirkwood (Vision Zero Team Leader).
7	Paul Fermer (Director of Environment and Highways), James Wright (Senior Officer – Traffic and Road Safety).
8	Cathy Champion (Operations Manager – Civil Enforcement).
9	Cathy Champion (Operations Manager – Civil Enforcement).
10	Paul Fermer (Director of Environment and Highways), Julian Richardson (Senior Engineer – Central).
11	Lee Turner (Team Leader – Traffic and Road Safety).

The Cabinet Member considered the matters, reports and recommendations

contained or referred to in the agenda for the meeting, together with a schedule of addenda tabled at the meeting and agreed as set out below. Copies of the agenda and reports [agenda, reports and schedule/additional documents] are attached to the signed Minutes.

11/25 DECLARATIONS OF INTEREST

(Agenda No. 1)

There were none.

12/25 QUESTIONS FROM COUNTY COUNCILLORS

(Agenda No. 2)

There were none received.

13/25 PETITIONS AND PUBLIC ADDRESS

(Agenda No. 3)

There was one petition presented to the meeting by Fiona Crosse about bus services from Cutteslowe to Botley via Jericho. Having received the petition and listened to the remarks made, the Chair promised that a response would be provided in 10 working days by the relevant Chief Officer, the Director of Environment and Highways.

There were several addresses to the meeting, a list of which can be seen below:

3. Petitions and Public Address

Fiona Crosse

Cllr Susanna Pressel

5. Bus Service Improvement Plan – Delivery Plan

Cllr Brad Baines

Cllr John Howson

Robin Tucker

Danny Yee

6. Bicester: 20mph Speed Limit Proposals

Cllr Donna Ford

Cllr Les Sibley

Cllr Michael Waine

Kevin Hickman

Chris Inness

Paul Troop

Robin Tucker

Danny Yee

14/25 MINUTES OF THE PREVIOUS MEETING

(Agenda No. 4)

The minutes of the meeting held on 27 February 2025 were approved and signed by the Chair as a correct record.

15/25 BUS SERVICE IMPROVEMENT PLAN - DELIVERY PLAN
(Agenda No. 5)

The Chair introduced the item, invited speakers to address the meeting and responded to their points in turn.

The Chair stated that his job was to test the recommendations in the Bus Service Improvement Plan (BSIP) against Council policy and government guidance, not to rewrite the plan.

The Director of Environment and Highways suggested an amended recommendation (b) to give greater flexibility should issues arise regarding schemes having to be removed or inserted into the plan, as well as reflecting the scope of the role of the Cabinet Member in that process.

Officers confirmed that the amendment of existing bus services would have to be in agreement with the bus companies.

Officers noted that the approximate price per bus per bus route was £200,000.

The Chair noted the weight restrictions in place over Donnington Bridge and reflected that bridges across Oxfordshire needed repair but there was limited funding available.

The Chair was supportive of requests to publicise the MyBus ticket more prominently.

The Chair was pleased to see a coherent approach to enhancing the budget, based upon the principles outlined in the LTCP.

The Chair noted that a service from Reading to Sonning Common demonstrated good partnership working.

The Chair thanked County Councillors and members of the public for their engagement, which demonstrated the importance of bus services.

Officers confirmed that if any amendments were to be made, that decision would be brought back to a Delegated Decisions meeting.

The Chair thanked officers, speakers and agreed to recommendations as amended.

RESOLVED to:

- a) Approve the Oxfordshire Bus Service Improvement Plan (BSIP) Delivery Plan for 2025/26 and its submission to the Department for Transport; and**
- b) Delegate authority to the Director of Environment & Highways to approve the implementation of individual projects contained in the BSIP Delivery**

Plan for 2025/26 and to make any changes in scope and funding across the approved programmes as needed to the programme in consultation with the Cabinet Member for Transport Management.

16/25 BICESTER: 20 MPH SPEED LIMIT PROPOSALS

(Agenda No. 6)

The Chair introduced the item, invited speakers to address the meeting and responded to their points in turn.

The Chair referred to several submitted written statements and consultation responses, including the standard response referring to 'concerns' from Thames Valley Police, specifically about enforcement.

The Director of Environment and Highways took away an action to provide the formal position of the County Council on Traffic Advisory Committees (TAC).

Officers confirmed that the process of 20mph speed limit schemes begin with the support of local County Councillors through the TAC or the parish/town council. This is then brought forward to consultation after officers design detailed schemes through the application of County Council policies.

The Chair welcomed support for 20mph speed limits outside schools but pointed out that children make journeys on roads not just directly outside schools.

Officers confirmed that TRO's can be made on unadopted roads, and that Kingsmere Road was included in the scheme.

Officers confirmed that the Council took its own approach in the October 2021 policy compared with the Department for Transport guidance.

The Chair thanked officers, speakers and agreed to the recommendations in the report.

RESOLVED to:

- a) Approve the introduction of 20mph speed limits in Bicester as advertised.**

17/25 ADDERBURY & BLOXHAM PROPOSED PARKING RESTRICTIONS (2025)

(Agenda No. 7)

The Chair introduced the item to the meeting and referred to a submitted written statement.

Officers re-iterated that this was a parish council-led scheme.

The Chair referred to several consultation responses. The Chair thanked officers and agreed to the recommendations in the report.

RESOLVED to:

Approve the following as advertised:

- a) 'No Waiting at Any Time' (double yellow lines) on High Street & Croft Lane, Adderbury,**
- b) 'No Waiting at Any Time' (double yellow lines) on Courtington Lane & Workhouse Lane, Bloxham,**
- c) 'No Waiting, Monday to Saturday 8am to 4pm' (single yellow lines) on Courtington Lane, Bloxham.**

NOT approve the following as advertised:

- d) 'Two-hour permitted parking, Monday to Saturday 8am to 6pm, No return within one-hour' bays on High Street & Lake Walk, Adderbury,**
- e) '30-minute permitted parking, Monday to Saturday 8am to 6pm, No return within one-hour' bay on High Street, Adderbury,**
- f) 'No Waiting at Any Time' (double yellow lines) on High Street & Lake Walk, Adderbury. (High Street & The Green).**

18/25 CHERWELL & WEST OXFORDSHIRE DISTRICTS, VARIOUS LOCATIONS - PROPOSED NEW AND DELETED DISABLED PERSONS PARKING PLACES (MARCH 2025)
(Agenda No. 8)

The Chair introduced the item to the meeting.

The Chair noted that the purpose of these recommendations were to meet the needs of individuals.

The Chair noted the support from County Councillors in their respective areas.

Officers confirmed that the blue badge goes to the vehicle, rather than the person.

The Chair thanked officers and agreed to the recommendations in the report.

RESOLVED to:

Approve the following:

- a) The proposed provision of Disabled Persons Parking Places (DPPP) at: Station Road, Alvescot; Abbey Road, Banbury; Crouch Hill Road, Banbury; Foscombe Rise, Banbury; Kings Road, Banbury; Mold Crescent, Banbury; Withycombe Drive, Banbury; Woodgreen Avenue, Banbury; Blake Road,**

Bicester; Hertford Close, Bicester; Leach Road, Bicester; Wear Road, Bicester; Little Green, Bloxham; Orchard Rise, Chesterton; Cornish Road, Chipping Norton; Walterbush Road, Chipping Norton; Cleveley Court, Enstone; Merton Close, Eynsham; Saywell Crescent, Eynsham; Marlborough Avenue, Kidlington; North Green, Kirtlington; Troy Lane, Kirtlington,

b) The proposed removal of Disabled Persons Parking Places (DPPP) at: Cromwell Road, Banbury; Hailey Road, Chipping Norton,

c) To not approve the provision of a DPPP at the following location: Church Street, Deddington; The Village Close, Upper Arcott; Mill Farm Lane, Witney,

c) To not approve the removal of a DPPP at the following location: Honor Close, Kidlington.

19/25 THAME - PROPOSED INTRODUCTION OF ZONAL CAR CLUB PERMITS
(Agenda No. 9)

The Chair introduced the item to the meeting.

The Chair stated that this gave an alternative option of transport methods.

The Chair confirmed that the scheme was funding through Section 106 monies specifically for this purpose.

The Chair thanked officers and agreed to the recommendations in the report.

RESOLVED to:

a) Approve the introduction of hybrid Car Club vehicles in the central area of Thame for use within bays displaying a 'TH' prefix.

20/25 BOSWELL ROAD, OXFORD - PROPOSED TRAFFIC CALMING AND WAITING RESTRICTIONS
(Agenda No. 10)

The Chair introduced the item to the meeting.

The Chair referenced a petition that was sent over and dealt with via the decision-making process.

Officers confirmed that it was a Section 106 planning obligation from the developer.

Officers commented on the specific details of the proposal and the Chair referred to the work of the LCWIP being worked towards.

It was confirmed that there would be a loss of parking spaces to accommodate double yellow lines and increased visibility splays.

Following a question from the Chair, officers stated that Boswell Road was part of the CPZ for the area.

The Chair thanked officers and agreed to the recommendations in the report.

RESOLVED to:

- a) **Approve the following features in Boswell Road, in Oxford as advertised:**
- b) **b) 'Buildout' feature to be located on the eastern side, adjacent to the footpath linking to John Smith Drive,**
- c) **c) 'No Waiting at Any Time' (double yellow lines) parking restrictions on both the east & west sides.**

21/25 DRAYTON VILLAGE - PROPOSED TRAFFIC CALMING AND NEW PEDESTRIAN CROSSINGS
(Agenda No. 11)

The Chair introduced the item to the meeting.

The Chair confirmed that this scheme had been worked on for a long time and that there was support from the parish council, and the previous, and current County Councillor.

It was stated that the crossing was essential to allow for the safe crossing of the road by pedestrians.

The Chair thanked officers and agreed to the recommendations in the report.

RESOLVED to:

Approve the following features in Drayton (nr Abingdon) as advertised:

- a) **Raised Zebra crossing on the B4016 High Street,**
- b) **Raised table traffic calming feature incorporating a Zebra crossing on the B4017 Abingdon Road.**

..... in the Chair

Date of signing